

**GOVERNMENT OF ANDHRA PRADESH
ABSTRACT**

MINORITIES WELFARE DEPARTMENT - Implementation of Novel welfare self-employment scheme to Minority Youth by providing four-wheeler mini truck mobile dispensing units towards sustainable livelihood and economic upliftment – Detailed operational guidelines – Orders – Issued.

MINORITIES WELFARE (EDM) DEPARTMENT

G.O.Ms.No.9

Dated:17.11.2020

Read the following:-

1. G.O.Ms.No.20, Consumers Affairs, Food & Civil Supplies (CS.I) Department Dated 09.11.2020.
2. From the Vice-Chairman & Managing Director, Andhra Pradesh State Minorities Finance Corporation Ltd, Vijayawada, Lr.No.119/APSMFC/Loans/2020-21, Dt:10.11.2020 & 17.11.2020

ORDER

The Government of Andhra Pradesh have formulated a new novel welfare self-employment scheme for providing (660) four wheeler mini truck mobile dispensing unit towards economic upliftment of minorities and to ensure sustainable livelihood by self-employment to minority youth.

In the G.O. issued in reference 1st read above, Government have permitted the Minorities Welfare Department to issue guidelines. The Government in Minority Welfare Department after examining the reference 2nd cited, issue the following operational guidelines to provide 660 (Six Hundred and Sixty) four-wheeler mini truck mobile dispensing units to minority youth and hereby permit the A.P.State Minorities Finance Corporation Ltd., (APSMFC) & A.P.State Christian Minorities Finance Corporation (APSCMFC) to implement the scheme.

1. OBJECTIVE

The main objective is to provide financial assistance for creation of income generating assets to the poor Minorities towards sustainable livelihood and economic upliftment.

2. ELIGIBILITY CRITERIA

1. Family income shall not exceed Rs.10000/- per month in Rural areas and Rs. 12000/- per month in Urban areas.
2. Shall be resident of the concerned Mandal/Municipality/ Municipal Corporation of the respective location (Nativity certificate issued by Tahsildhar or Aadhar Card or any documentary proof).
3. No family member should be in Government service or Government pensioner.
4. Family should not have own 4 wheeler/s, either for commercial or for their own purpose.
5. No family member should be income tax assessee.

(PTO)

6. The age limit of candidate should be between 21 to 45 years (10th/ any certificate issued by the State/Central Government is mandatory).
7. The candidate should have Aadhar Card.
8. Minimum educational qualification is 7thpass. (Proof of copy of certificate).
9. Shall hold a valid Light Motor Vehicle(LMV) License. (Copy of the proof is mandatory).
10. The beneficiaries with sanctioned transport sector vehicle/s under any Government scheme in the last (5) years are not eligible.
11. Shall submit Residence proof (Aadhar/ Rice Card/ Certificate issued by MRO)
12. Shall submit Integrated Caste Certificate issued by Tahsildar / MRO (for OC Muslim minorities no caste certificate is required)

3. ALLOCATION OF UNITS

The Government in Minority Welfare Department has allocated (660) Vehicles for both AP State Minorities Finance Corporation (556 vehicles) and AP State Christian Minorities Finance Corporation (104 vehicles). The allotted vehicles are in turn allocated to the districts based on the minority population - 2011 census is as follows:

Sl. No.	Name of the District	APSMFC (Minorities) Excluding Christians	APSCMFC (Christians)	Total (APSMFC+ APSCMFC)
		Physical Target	Physical Target	Physical Target
1	Anantapuramu	68	3	71
2	Chittoor	61	4	65
3	East Godavari	13	12	25
4	Guntur	86	14	100
5	YSR Kadapa	69	4	73
6	Krishna	48	21	69
7	Kurnool	102	5	107
8	SPSR Nellore	44	4	48
9	Prakasam	34	3	37
10	Srikakulam	1	3	4
11	Visakhapatnam	14	11	25
12	Vizianagaram	3	3	6
13	West Godavari	13	17	30
	Total	556	104	660

4. MOBILE DISPENSING UNIT

Mobile Dispensing Unit (MDU) is a custom built 4-wheeler mini truck powered by BS VI Petrol engine with other requisite features suitable for driving in all road conditions with high pulling capacity. To achieve economies of scale and obtain best price to the beneficiary, centralized procurement was done on GeM (Govt. e-Marketing) Portal of Govt. of India through reverse tendering process wherein TATA Motors and Maruthi Suzuki India Limited were selected for supply of the said Mobile dispensing Units.

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5. UNIT COST

The unit cost of the Mobile Dispensing unit as finalized in the Central Procurement process through GeM is Rs.5,81,190/- (Rupees five lakhs eighty one thousand and one hundred ninety only) which is on road price (including insurance, road tax etc.,.)

6. FUNDING PATTERN OF THE SCHEME

Sl. No.	Nature/Source of funds	Percentage (%) on the unit	Funding Pattern/Unit Cost (Rupees)
1	Beneficiary contribution	10%	58,119/-
2	Bank loan would be tied up in the name of the beneficiary by Welfare Corporation	30%	1,74,357/-
3	Subsidy from Welfare Corporation	60%	3,48,714/-
	Total	100%	5,81,190/-

The APSMFC / APSCMFC is permitted to enter into a tripartite agreement with Banks and beneficiaries and tie up subsidy and loans required for implementation of the scheme.

APSMFC/ APSCMFC to avail a loan from any nationalised bank towards the 60% subsidy to be given to beneficiaries to overcome budgetary constraints, if any, with Government Guarantee. Such loan will be repaid by APSMFC/ APSCMFC through EMIs for a period of 6 years coinciding with the individual loan repayment of the beneficiaries by automating the EMIs and deploying the associated MIS Tracker.

The loan re-payment period and Lock-In period will be six (6) years. Transfer of full ownership to beneficiary post completion of repayment.

7. APPLICATION PROCESS

1. The District Collectors would separately allocate the units to themandal/ Municipality/ Municipal Corporation based on the district targets as indicated.
2. Mandal/municipal wise notification shall be issued by the Executive Director AP State Minorities Finance Corporation Ltd.
3. The District Collector & Chairman of District level Committee of APSMFC & APSCMFC shall ensure that wide publicity is given and that a minimum (7) days window shall be provided for purpose of submission/ filing the applications.
4. To apply for the MDU vehicles the Minority unemployed youth shall submit filled in applications with prescribed mandatory documents in the Village/Ward Secretariats (Welfare Education Assistant/ Secretary) before the deadline as per the notification to be issued at district level.
5. The Welfare Assistant of the Village/Ward Secretariats shall maintain a register of all applications received and will forward all such applications to the MPDO/ Municipal Commissioner concerned.

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8. SELECTION PROCESS

(A) Screening & Short listing at Mandal/Municipal level

The selection of beneficiaries shall be done by Screening cum Selection Committee headed by MPDO/Municipal Commissioner.

The composition of the screening cum selection committee for Identification & selection of beneficiaries is as follows:

- i. MPDO/Municipal Commissioner (Municipality)/Zonal Commissioner or Additional Commissioner (in case of Municipal Corporation) – Convener
- ii. Bank Manager or representative from the Bank
- iii. The Executive Director, A.P. Minorities Finance Corporation or any other officer as deputed by the District Collector
- iv. Representative from Road Transport Authority

All short-listed eligible applicants would be interviewed after verification of the documents with reference to the fulfillment of eligibility criteria. The Interview shall be for 50 Marks, out of which (10) marks would be awarded if the applicant has required educational qualifications and more and (10) marks would be awarded if the candidate has a valid LMV Driving License issued two (2) years prior to from the date of notification.

An interview would be conducted for the balance (30) Marks to assess the following.

1. General awareness on vehicles and transport
2. General aptitude.

No candidate should be selected without fulfilling the basic eligibility conditions and merit as per the marks secured in the interview.

(B). Selection of Candidates

1. The Screening cum Selection Committee after short-listing the eligible candidates shall furnish the same to the Executive Director, A.P. Minorities Finance Corporation of the District.
2. On receipt of the list from the Screening cum Selection Committee, the ED, APSMFC will consolidate the list and submit to the District Collector.
3. The District Collector shall send the provisional selected list to the District In-charge Minister for approval and then forward it to the Managing Director, A.P. State Minorities Finance Corporation/ A.P. State Christian Minorities Finance Corporation, Vijayawada.
4. The approved final list should be displayed in the Collectorates, office of ED (APSMFC), Municipal Commissioner, Revenue Divisional Offices, M.P.D.O./Tahsildar & Village/Ward Secretariat offices.

9. SCHEME BENEFIT TO BENEFICIARY

The AP State Civil Supplies Corporation would be given the option to engage the mobile dispensing unit for a period of 06 years as per

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mutually agreed terms and conditions. Accordingly, anMoU (Memorandum of Understanding) may be signed between the AP State Minorities Finance Corporation/ AP State Christian Minorities Finance Corporation/ Department of the Government wherein the beneficiary would be given assured monthly income.

10. DOCUMENTATION

The proper documentation with legal sanctity is very important as the loan component is to be repaid to the concerned financing banks.

11. LOAN RECOVERY

- i) Recovery of Bank Loan/ National Financing Institution Term Loan component along with interest is particularly important as the loan plus interest has to be repaid to the concerned banks/ FIs. The concerned Executive Directors of the APSMFC/ APSCMFC is requested to maintain the books of the accounts, loan ledgers, issue and maintenance of beneficiary pass books.
- ii) In case of death of the beneficiary, the immediate eligible family members of the deceased beneficiary will be selected. In case non-availability of the eligible family member, the new beneficiary will be selected and beneficiary contribution shall be refunded to the family member of the deceased.

12. MONITORING MECHANISM

A District Monitoring Committee chaired by the District Collector, shall monitor the implementation of the scheme. The composition of the District Monitoring Team shall be as follows:

District Collector	-	Chairman
Joint Collector (GWS)	-	Member
LDM	-	Member
Deputy Transport Commissioner	-	Member
ED, APSMFC/APSCMFC	-	Member/ Convener

13. TIME LINE

- Issue of notifications by ED, APSMFC - 20.11.2020
- Last date for applications - 27.11.2020
- Interviews and selection of beneficiaries - 04.12.2020
- Publication of list of beneficiaries - 05.12.2020

The Special Commissioner, Minorities Welfare, VC & MD, APSMFC and MD, APSCMFC shall take necessary action accordingly.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

Dr. MOHD. ILYAS RIZVI
PRINCIPAL SECRETARY TO GOVERNMENT

To
The Special Commissioner, Minorities Welfare, Tadepalli, Vijayawada.

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The VC & Managing Director, A.P.State Minorities Finance Corporation,
Vijayawada

The Managing Director, A.P.State Christian Minorities Finance Corporation,
Tadepalli

The Vice-Chairman and Managing Director, A.P. State Civil Supplies
Corporation Ltd., Vijayawada

All HODs under the Administrative control of Minorities Welfare Department

All the District Collectors

All the Executive Directors of APSMFC & APSCMFC in the State

All the District Minorities Welfare Officers

Copy to:

OSD to Hon'ble Deputy Chief Minister (MW), A.P. Secretariat, Vijayawada

PS to Secretary to Chief Minister, A.P. Secretariat, Vijayawada

// FORWARDED :: BY ORDER //

SECTION OFFICER

Application for Welfare Self-Employment scheme to provide four-wheeler mini truck mobile dispensing units for door delivery of PDS

Personal details:

- 1) Name of the applicant :
- 2) Father/Husband Name :
- 3) Date of Birth and Age Ⓢ :
- 4) Gender :
- 5) Mobile No. :
- 6) Aadhar Card No. :
- 7) Educational qualifications Ⓢ :
- 8) Integrated Caste Certificate No.Ⓢ :
(for OC Muslims Caste certificate not required)
- 9) Caste :
- 10) Sub-Caste :
- 11) Native place of the applicant :
- 12) LMV Driving License No. & expiry date Ⓢ:
- 13) Bank Account No. :
- 14) Bank Name & IFSC code :
- 15) Monthly family Income
from all sources : Rs.
- 16) Availability of Vehicle (4 Wheeler/s),
if yes Vehicle No. :
- 17) Any Govt. Employee/Govt. Pensioner
in the family (YES/NO) :

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House Address:

- 18) Door No. :
- 19) Street :
- 20) Village/Town Name :
- 21) Habitation Name :
- 22) Land Mark :
- 23) Mandal Name :
- 24) Pin Code :
- 25) District Name :

Proof of documents pertaining to ⊗ symbol would be mandatory and which copy of the proof must be enclosed along with the application.

Signature of the applicant

**Signature of the
Village/Ward Volunteer**

I.D No :

Mobile No. :

**Signature of the
Grama/Ward welfare &
Education Asst**